

British Sub Aqua Club
Council Meeting Synopsis (via Teams)
20th July 2024

Welcome and opening administration:

The Chair welcomed everyone to the meeting and in particular our newest Independent Director, Caroline Royale, to the board. The meeting was confirmed quorate. There were no comments or corrections to the May minutes which were signed off by the Chair. Items for AoB were requested by the Chair.

Actions from previous meeting

Actions from previous meetings were either updated, removed or carried over to later meetings as appropriate.

Sub committees:

The Chair opened discussion on sub-committees as follows:

- A new Disciplinary sub-committee to be chaired by the Honorary Secretary. Terms of Reference were reviewed and committee to include two further council members
- A new scientific lead for the Environment sub-committee to be sought
 - Updates on work in progress with CEFA, Ocean Conservation Trust, Great Seagrass Survey and Water Quality
- Update on International sub-committee, including projects with BSAC Egypt and BSAC Korea and new centre set up in Oman
- New NDO gave very comprehensive update including details of a new NDC, and update & amendments to instructor levels and training tying in with NDO strategy
- People & Culture: update on new Code of Conduct for board and HQ staff and a new social media policy
- AMS (Associate Member System) our priority business transformation system: - progress update on governance, implementation, planning, benefits, risks. To be demonstrated at Conference
- Audit sub-committee – new lead and group members to ensure we have the most appropriate skillset for the function

AGM Month Change

Agreement regarding AGM 2025 meeting date to ensure audited accounts available and to improve BSAC member availability and attendance

MI (Honorary Treasurer / COO)

Management Information for June 2024 was presented. The team have improved and simplified reporting. We are in an acceptable position Year to Date with action plans in place where there are any areas of concern.

CEO report

The CEO report focused on:

- Reviewing & refining strategy beyond 2024

- Setting a plan for the next 5 years
- Video of strategy planned for Conference
- Collaboration with other Royal Foundations: eg. Other NGBs; Environment; Heritage etc.
- We're in a very positive position of cultural change; implementation of new technology; engagement; challenges are being faced but met head on
- Insurance working group update.

Date of next meeting 21 September 2024 Holiday Inn, Ellesmere Port.